

Dear Shareholder

West Highland Housing Association – AGM

West Highland Housing Association are holding their AGM on the 18th August at our offices in Crannog Lane. The meeting will start at 6pm. In previous years we have had speakers but the general feeling has been that the meeting should simply be about the presentation of the Financial Accounts to Shareholders.

The AGM is the very formal part of the meeting and this is held to approve the Annual Accounts, approve the Auditors for the coming year, elect the Board Members and any other business.

In terms of the Agenda then the accounts have been audited by KPMG who are auditors for all of the Link Group. The Accounts demonstrate a strong business with all elements – income/expenditure, cashflow and balance sheet all being healthy.

Murray Sim and Kenneth McColl are standing down from the Board and not seeking re-election. Natalia Lewis has resigned from the Board due to family circumstances. Blair Allan, James Tolmie and Elaine Munro are also standing down but are seeking re-election.

We have a number of people who are interested in joining the Board and they are asking for nominations. If you are interested in joining the Board then please contact the office – oriana@westhighlandha.co.uk There are also nomination forms for the Board should you wish to stand or should you wish to nominate someone else. You should have signatures for the nomination but we understand this can be difficult and would suggest, if you are interested in standing or wish to nominate someone, then phone or email us and we will assist you.

The formal Agenda is attached to this letter along with a proxy form you are able to use if you cannot come to the meeting. We are conscious that many people find it difficult to attend but with our adoption of the new rules you can nominate the Chair or the Secretary to act as a proxy for yourself, which means that your vote will count.

At the meeting the Chair – Douglas Mackie – normally says a few words about the past year and feedback has suggested that it would be helpful if a summary could be provided from the Chair. This is attached for those that either cannot make the meeting or perhaps would like some additional information.

In terms of time commitment from past experience then the AGM normally lasts between 15 – 30 minutes. We always try to ensure that people have the opportunity for informal discussion before or after the AGM.

WEST HIGHLAND HOUSING ASSOCIATION

ANNUAL GENERAL MEETING

AGENDA

THURSDAY 18th AUGUST 2016

6pm CRANNOG LANE, OBAN

- 1. Present**
- 2. Apologies**
- 3. Review of 2015/16 – by Chairman, Douglas Mackie**
- 4. Minutes of Last Meeting (enclosed for approval)**
- 5. Matters Arising**
- 6. Approval of Audited Financial Statements for Year to 31st March 2016 - David Smith**
- 7. Appointment of Auditors for 2016/17**
KPMG to be appointed for 2016/17 – requires approval
- 8. Election of Management Board Members**
- 9. Any Other Competent Business**